S. UDAYA KUMAR ASSOCIATES

Chartered Accountants

Suite No.208, 2nd Floor, City Centre, 186, Purasawalkam High Road, Chennai - 10.
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To
The Institute of Chartered Accountants of India
Southern India Regional Council (SIRC)

Date: 23.11.2026

Sub: Request to Circulate Vacancy for Articled Assistants and Paid Assistants

Dear Sir/Madam,

We, **S. UDAYA KUMAR ASSOCIATES**, Chartered Accountants, request your esteemed office to kindly display the enclosed advertisement on your notice board. Our Firm specializes in audits (statutory, internal, and concurrent), tax compliance, and regulatory reporting for companies.

To support our expanding operations, we invite applications for the following positions:

- **ARTICLED ASSISTANTS (Articleship Training)**
  - Stipend: as per ICAI/MCA guidelines.
  - Eligibility: Students pursuing CA Articleship as per ICAI requirements.
- **PAID ASSISTANTS (Semi-Qualified/Experienced)**
  - Salary: Competitive, based on experience and ICAI guidelines.
  - Eligibility: CA Inter qualified/unqualified, CA Final students, or commerce graduates with 1-2 years in audit/tax.
  - Key Expectation: Willingness to travel.

STIPEND DETAILS:

- **FRESHERS :** 10,000/- month for 1st year ; 13,0000/- month for 2nd year
- **PAID ASSISSTANTS :** 25,000/- with minimum 1 year Experience

CORE RESPONSIBILITIES: Conducting statutory/internal audit fieldwork, preparing IT/GST computations, handling MCA/GST compliance filings, financial reporting, and client coordination.

PREFERRED COMPETENCIES: Proficiency in Tally/Excel, familiarity with MCA/Income Tax portals, knowledge of Companies Act 2013 and GST regulations, strong communication skills, and travel readiness.

Interested candidates should email their updated CV to ***auditor.udaya@gmail.com***. Use subject line: ***"ICAI-ADVERT - [Your Name] - [Contact Number]"***. We will contact shortlisted applicants promptly. We offer ICAI-standard coaching, extensive industrial exposure, and robust career progression opportunities.

Thanking you,

Yours sincerely,
For S. UDAYA KUMAR ASSOCIATES
SUBRAMANI
UDAYA KUMAR
S. UDAYA KUMAR
Membership No: 201004